

Makerspaces Programme Coordinator

Business Technical Support, Makers-in-Residence, Girls with Drills

About the role

As our Makerspaces Programme Coordinator, you will be responsible for the delivery of the Brightbox events, workshops and courses programme. You'll look after our inventory of tools and equipment to ensure the community assets are maintained. Through your role within the team, you'll support the wider initiative to advocate for access to learning and skill building opportunities at hyperlocal venues across Barnsley.

You will champion Brightbox while working with community, individuals and partners. You'll continuously improve your methodologies and delivery approach to be community-led, strengths based and inclusive of diverse lived experiences.

The details

Salary

£22,900 - £25,190 FTE (annual salary, paid monthly, adjust pro rata for actual hours worked)

We are open to hiring up to 3 people to the equivalent of 35 hours per week.

Pension

4% pension contribution for first 6 months, increasing each year up to 10%.

Working week

Up to 35 hours per week
Flexible working hours

Holiday

6 weeks holiday including bank holidays

Expected duration

June 2023, fixed term contract with potential to extend

Possible start date

Immediately

Location

DMC 01 / DMC 02 Makerlab
County Way
Barnsley S70 2JW

We'd love to hear from applicants that represent the communities we work with and welcome applications from young people, Black and Brown people, marginalised genders, and people who have a disability, impairment or learning difference. We are a team that values lived experience at all levels of our organisation.

If you would like to discuss alternative application and interview formats, or any support you need, please get in touch with Kisha at careers@brightbox.org.uk

Barnsley Digital Media Centre Makerlab

The DIFG has funded Barnsley Council and Sheffield Hallam to provide technical business support to South Yorkshire based organisations within the Makerlab. This support will include assessment of the small businesses' challenges and proposed solutions (where one exists), and the provision of support to develop ideas further using the onsite facilities and their technical expertise.



Makers-in-Residence

Makers-in-Residence are a group of 9 young people receiving training to design and curate makerspace events within their communities.

The Makers-in-Residence are learning about community voice, place making, project management and shared skills and resources within community. Their interests include sustainable clothing, graphic design, community music, dance, print making and house plants! Combining their interests, aspirations and lived experience, they are creating a line-up of events, activities and workshops.

Girls with Drills

Born out of a frustration with the lack representation of women using power tools, cofounders Kisha and Ruth began the #GirlswithDrills campaign. Four years later, Girls with Drills has grown to encompass festivals, workshops, courses, brand collaborations and thousands of followers on social media.

During the pandemic, we scaled back the education element to the campaign, learned some useful lessons about community-based courses and are now ready to extend those learnings in Barnsley. We're also looking to create and expand a tool hire programme.

Responsibilities

We're a small team – we all take on responsibilities outside our job descriptions to support the success of projects for our communities. On occasion, you may be asked to support work beyond this list of responsibilities.

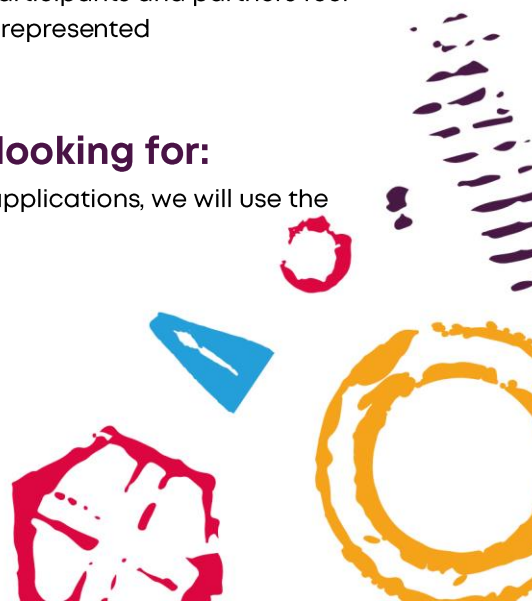
The Makerspaces Programme Coordinator will lead on MakerLab programme delivery. They will work across our team and the DIFG project team to facilitate a successful makerspace

programme. As part of the Makerspace Programme Coordinator's (Technician) responsibilities, they will need to deliver:

- 16 months of onsite one to one technical business support to small and medium sized enterprises (SMEs) within the Makerlab during working hours
- A Makerlab programme of events over 16 months to include:
 - Facilitating Makerlab Mondays, open days for SMEs to come and try the space
 - Development and delivery monthly demonstration events working closely with the external events management company and on-site team
 - At least one monthly workshop or seminar, focused on a relevant topic for SMEs supported by the external events management company and on-site team
- Maintain tools and equipment for the Makerlab and Brightbox
- Create 'how to' content and demonstrations for the Makerlab and Brightbox
- Work across the Brightbox team to organise events, workshops and courses for the Makers-in-Residence to deliver
- Facilitate and train others to facilitate Girls with Drills workshops, events and courses.
- Follow internal processes and procedures for managing programme budgets
- Support the Makers-in-Residence programme and delivery
- Represent Brightbox values at events ensuring all participants and partners feel included and represented

Who we're looking for:

When reviewing applications, we will use the following metrics:



- Lived experience or an understanding of systemic racism in accessing careers for Black and Brown people
- Lived experience or an understanding of barriers faced by marginalised genders and people from working class backgrounds when accessing careers
- Understanding or experience of evidence-based employability and skills training programmes for people not in education, employment or training
- Service design
- Experience with co-creation or co-design
- Experience navigating hyperlocal arts and culture provision
- Experience working any of the following:
 - grassroots community organisations,
 - youth groups and clubs,
 - libraries,
 - council employability skills and culture or
 - digital technology, engineering, emerging technologies industries
- Demonstrated experience working in a technical or innovative role within an organisation or experience of providing technical business support
- Experience using some of the following equipment and related software:
 - Laser cutter
 - 3D printers
 - CNC machines

- Fabric printer
- Internet of things hardware
- Augmented reality
- Virtual Reality
- Various hand tools

Interested? Here's how to apply:

To apply, [click here to complete the application form](#). The deadline for applying is 25 July at 10 am.

Interviews will be week commencing 1 August.

We offer feedback to all applicants after a recruitment decision has been made. Please respond to our decision email if you would like feedback.

Questions

If you require more information or would like to talk to someone in our team, we'd love to hear from you. Please contact Rachel:

Email: Rachel@brightbox.org.uk

Phone/text: 07413 266363



Who we are

Our Vision

Imagine a world where people of all genders and from Black, Brown and working-class communities are included in decision making. A future where lived experience is valued, and power is not given to individuals but is shared by communities through resources and equitable opportunity. That's our vision. And we believe creating makerspaces in every community can take us there.

What we do:

We create community-led makerspaces - places where communities can meet role models, access technology and learning resources and can make informed decisions about career opportunities.

How we do it:

We work alongside community and public services to design makerspaces where people can access role models and co-design programmes to support aspirations.

Our Values

Inclusive

Everyone deserves access to role models and career opportunities, no matter their gender, race, or background. We value lived experience and make sure that everyone has a voice in everything we do.

Playful

We take risks, make bold decisions, and have fun doing it. There's no question too silly for us. We're human first and should enjoy what we do.

Transparent

We openly share our challenges, barriers, successes, and failures. Everyone makes mistakes, and when that happens, we share our learning and make sure we do it better next time. For co-creation to work, everyone involved needs to be open and honest.

Everyone is a learner

We're all learners and educators. Everyone has something to contribute; expertise and experience that should be valued.

Integrity

We hold tight to our values, while still creating and welcoming discussion to help us improve our understanding and become better.

When communicating, be guided by the Brightbox brand, messaging, media channels and outreach plan.

